

## Collin College - Continuing Education COURSE SYLLABUS

### COURSE INFORMATION

**Course Number:** CHDV 7335

**Course Title:** Pre-service Training for Child Care Personnel

**Course Description:** This one day training session is to assist child care personnel in obtaining the 8 hours of pre-service training required by the State of Texas that employees need before working in a child care facility. The course content includes the basics of child development, shaken baby syndrome, childhood brain development, SIDS, building self-esteem, interaction with children, supervision of children, age appropriate activities, standard procedures in emergencies, child abuse & neglect and an overview of the Day Care Center Minimum Standards and Guidelines from the Texas Department of Protective and Regulatory Services. All seminar participants will receive booklets on the above material and actively take part in learning basic classroom management skills.

This session is 8 hours in length, we suggest at least one hour of training should be conducted at the facility to educate the employee of the facility's procedures & guidelines.

**Suggested Course Prerequisite(s):**

**Course Resources:**

**Student Learning Outcomes:** Recognize the basic standards required of individuals employed to provide care and guidance in group settings

**Certification Notes:**

**Refund Policy:** Please refer to [www.collin.edu/ce/infoRegistrar.html](http://www.collin.edu/ce/infoRegistrar.html) for our refund policy. No refunds after the start time of the first class.

**Americans with Disabilities Act:** Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

**Course Sessions:** Listed are guidelines to indicate all topics that will be covered during your course. Do not plan your personal calendar based on these sessions. Your instructor will give you a calendar for your class that will indicate specific topics, assignments, and days.