

Please complete, sign and fax this form to **972.548.6702**. This form allows you extra time to obtain your official transcripts for admission purposes only. **Student is responsible for contacting an advisor to discuss pre-requisites before registration.**

## Admissions and Records

# CONDITIONAL ADMISSIONS CONTRACT

Official Document: Please Read

Last Name	First Name	Middle
CWID Number	or	Date of Birth
		Term (Semester/Year)

You are being admitted on a conditional basis pending the receipt of your official transcript(s). Failure to provide all transcripts by the specified date will jeopardize your future enrollment at Collin College. Additionally, you will be ineligible to receive Collin transcripts.

### Transcript required:

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**All above transcripts are due by:** \_\_\_\_\_

All transcripts must show final grades and/or graduation for the last term enrolled.

\_\_\_\_\_ (initial) I acknowledge that additional documents may be required for verification of residency which will impact my tuition rate.

Signing below indicates I have read this contract and understand and agree to the terms and conditions.

Student signature	Date	ARO representative	Date
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**\*\*TSI INFORMATION:** If your transcript does not adequately document your TSI status, you are responsible for providing additional documentation. A hold will be placed on your account and you will be unable to register for future semesters until documentation is received.

I certify my transcript will exempt me from TSI based upon:

- SAT scores  ACT scores
- TAAS scores
- TAKS scores
- Associate Degree or higher
- Completed/Passed
- Completed **three or more** college level hours from a **private or out-of-state** institution.

**MAIL OFFICIAL TRANSCRIPT:**  
 Collin College  
 Admissions and Records Office  
 2200 W. University Dr.  
 PO Box 8001  
 McKinney, TX 75070-8001

Note: Most Texas Colleges and Universities will send us a transcript electronically.