



Request to Change Application Admission Term

Name _____

CWID _____ - _____ - _____

Please Change my Admission Term:

- From Summer 2016 to Fall 2016
- From Fall 2016 to Winter 2016
- From Fall 2016 to Spring 2017
- From Spring 2017 to Summer 2017

Please note, if the term combination is not listed, you will need to reapply for admissions due to State regulations. If we are unable to process your request, we will send an email to your CougarMail account.

Instructions:

1. Application term changes will only take place when the future term is open for registration.
2. You must answer all questions.
3. Sign the form
4. Fax (with picture ID) to 1.972.548.6702 or
5. Email to Admissions@collin.edu (please note, must be e-mailed from your CougarMail Account)

1. Have you maintained your residence in Texas since you last applied to Collin College?

Yes No

If no, please explain circumstances (additional documentation may be required):

2. Have you attended any other college or university since you last applied to Collin College?

Yes No

If yes, please list names and dates of attendance:

I authorize Collin College to change my admission term as indicated above. I understand this change can only be requested once and cannot be revoked. Please allow 2-4 college business days for processing.

Student Signature: _____

Date: _____

With few exceptions, State law gives you the following rights regarding the information collected by Collin College about you: the right to request to be informed about the information; the right to receive and review the information; and the right to correct information about you that is incorrect.

Processed by _____ Date _____