



International Student Office

Address and Phone Update Form

The Student and Exchange Visitor Program (SEVP)-certified schools have dedicated employees that assist and oversee enrolled F and M students, known as designated school officials (DSOs). Your DSO is available to answer questions and provide guidance to you while you are studying in the United States.

1. Please type your answers, save and scan this form back as an attachment to iso@collin.edu within 10 days of each and every time changes occurs. The ISO DSO will report the information to SEVIS.

<https://studyinthestates.dhs.gov/2014/07/when-to-report-changes-to-your-dso>

***(Required Field) PLEASE TYPE YOUR ANSWERS AND SEND BACK AS ATTACHMENT WITH YOUR RESPONSE.**

***(SURNAME/PRIMARY NAME ALL CAPS) - Must match machine readable zone on passport. If ONE name only: add all to HERE.**

*I-20 Number:

***(Given Names)- Must match machine readable zone on passport. If ONE name only: leave this field blank.**

*CWID #

*Date of Birth:

*Phone#

*Local Address:

(Street)

(City)

(State)

(Zip)

2. Please also complete the following Master Record Change Form for the Collin College Admissions Office:

<http://www.collin.edu/gettingstarted/admissions/Master%20Record%20Change%20Form%202017.pdf>.

Please return the Master Record Change Form to the Collin College Admissions Office with a copy of Driver's license/ID, either by regular mail, email to Residency@collin.edu, Fax to 972-548-6702, or hand deliver.

Signature:

Date:

By typing my name here I confirm that all the information in this form is true.

Spring Creek Campus - G103

Phone: 972-516-5012 Email: ISO@collin.edu

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