

**Collin County Community College District
STIPEND FORM FOR EXTRA SERVICE/NON-TEACHING ACTIVITIES
(PART-TIME EMPLOYEES ONLY)**

Name _____ CWID _____

Academic Period: _____ Date: _____

Indicate Primary Campus: _____ Other: _____

ASSIGNMENT TYPE:

STIPEND*

Total Project Amount \$ _____
Authorized Begin Date: _____ Authorized End Date: _____
Cost Center _____

Monthly payments through authorized end date OR

Lump sum payment upon completion (required for summer assignments)

*Project amounts must be pre-approved by the appropriate administrator and HR Compensation.

PLEASE COMPLETE THE FOLLOWING QUESTIONS :

1. Have you during this academic year worked in a benefits-eligible (50% or more) position in a public school or college **and** are you or did you participate in TRS (Teacher's Retirement System of Texas)? (9/1 to 8/31)

If yes, give name of school district/college: _____

If yes, give dates of benefits-eligible employment there: _____

2. Have you during this academic year worked in a benefits-eligible (50% or more) position in a public school or college, **and** are you or did you participate in ORP (Optional Retirement Program) in lieu of TRS? (9/1 to 8/31)

If yes, give name of college/university: _____ ORP Carrier: _____

Agent Name: _____ Agent Business Phones: _____

Dates of benefits-eligible employment there: _____

3. Are you currently receiving monthly retirement benefits from TRS?

If you currently work in a benefit-eligible position at Collin College or another public school or college and answer "NO" to each of the above, you must participate in the part-time employee retirement program which went into effect July 1, 1991. You must make an election before payroll can be processed.

Please don't hesitate to get in touch with the Human Resources office at 972.599.3152 for more information.

1.