



# Request for Co-op Student

## Contact Us:

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Campus  
Career Coach Office  
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Contact Us  
coop@collin.edu  
972.377.1501

Return this completed form to :  
coop@collin.edu

Date: \_\_\_\_\_ Equal Opportunity Employer: \_\_\_\_\_ yes \_\_\_\_\_ no

Company Name: \_\_\_\_\_

Type of Business/Products/Services: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Web Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Student's Job Title: \_\_\_\_\_

Job Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Major(s) Applicable: \_\_\_\_\_

Minimum Qualifications: \_\_\_\_\_  
\_\_\_\_\_

Additional Skills (helpful but not required): \_\_\_\_\_

Required work days: \_\_\_\_\_ Negotiable?  Yes  No

Required work hours: \_\_\_\_\_ FT \_\_\_\_\_ PT \_\_\_\_\_ Flexible \_\_\_\_\_

Salary/Wage Range: \_\_\_\_\_

Start Date: \_\_\_\_\_

Additional comments: \_\_\_\_\_